

To: All Members and Substitute Members of
the Overview & Scrutiny Committee -
Housing
(Other Members for Information)

Cc: Portfolio Holder for Housing

When calling please ask for:
Georgina Hall, Democratic Services Officer

Policy & Governance

E-mail: georgina.hall@waverley.gov.uk

Direct line: 01483 523 224

Date: 28 May 2021

Membership of the Overview & Scrutiny Committee - Housing

Cllr Richard Seaborne (Chairman)	Cllr David Else
Cllr Peter Marriott (Vice Chairman)	Cllr Michael Goodridge
Cllr Christine Baker	Cllr Michaela Wicks
Cllr Patricia Ellis	Cllr Jacquie Keen

Co-opted Members from the Tenants' Panel

Terry Daubney	Dennis Smith
---------------	--------------

Substitutes

Cllr Jenny Else	Cllr Jerry Hyman
Cllr Carole Cockburn	Gillian Martin
Cllr Joan Heagin	

Members who are unable to attend this meeting must submit apologies by the end of Tuesday, 1 June 2021 to enable a substitute to be arranged.

Dear Councillor

A meeting of the OVERVIEW & SCRUTINY COMMITTEE - HOUSING will be held as follows:

DATE: TUESDAY, 8 JUNE 2021

TIME: 7.00 PM

PLACE: COUNCIL CHAMBER

The Agenda for the Meeting is set out below.

Please note that due to current Covid restrictions, seating in the public gallery is extremely limited. The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting www.waverley.gov.uk/webcast.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact committees@waverley.gov.uk or call 01483 523351

This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk/webcast

Waverley Corporate Strategy 2020 - 2025

Vision

Our vision is that Waverley will be environmentally, economically and financially sustainable with healthy, inclusive communities and housing available for all who need it.

Our strategic priorities:

- ✓ Local, open, participative government
- ✓ Supporting a strong, resilient local economy
- ✓ Taking action on Climate Emergency and protecting the environment
- ✓ Good quality housing for all income levels and age groups
- ✓ Effective strategic planning and development management to meet the needs of our communities
- ✓ Improving the health and wellbeing of our residents and communities
- ✓ Financial sustainability

Good scrutiny:

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
 - provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
 - is led by 'independent minded governors' who take ownership of the scrutiny process; and,
 - amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.
-

NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1. **CONFIRMATION OF CHAIRMAN AND VICE CHAIRMAN**

To confirm the Chairman and Vice Chairman at the start of the new council year.

2. **MINUTES**

The Minutes of the meeting of the Housing Overview & Scrutiny Committee held on 9 March 2021 are available on the Council's website, and Members are asked to confirm them as a correct record.

3. **APOLOGIES FOR ABSENCE AND SUBSTITUTES**

To receive apologies for absence and note any substitutions.

Members who are unable to attend this meeting must submit apologies by the end of 1 June 2021 to enable a substitute to be arranged, if applicable.

4. **DECLARATIONS OF INTERESTS**

To receive from Members declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government Conduct.

5. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is 5pm on Tuesday 1 June 2021.

6. **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for submission of written questions for this meeting is 5pm on Tuesday 1 June 2021.

7. CORPORATE PERFORMANCE REPORT QUARTER 4 (Pages 7 - 60)

Recommendation

It is recommended that the Housing Overview & Scrutiny Committee:

- 1) Considers the performance of the service areas under its remit, as set out in Annexe 1 to this report, and makes any recommendations to senior management or the Executive as appropriate, and
- 2) considers the Annual Review of Performance Indicators, as set out in the table below, and makes any comments or recommendations to the Executive.

The Policy and Performance Officer will lead on this item

The section of the performance information relating to Housing Delivery and Communities starts on page 39 of the document pack and the section relating to Housing Operations starts on page 46 of the document pack.

8. ANNUAL KPI REVIEW

To consider any additional KPI's the Committee would like reported on or changes to existing KPI's relating to this committee's remit of Housing Delivery and Housing Operations. Please refer to the report attached to agenda item 7.

The Policy and Performance Officer will lead on this item

9. HOUSING STRATEGY UPDATE REPORT (Pages 61 - 100)

The Housing Strategy / Enabling Manager will lead on this item

Recommendation

It is recommended that the Committee:

- i. reviews this report and agrees any observations or comments it wishes to pass to the Executive

10. REPORT FROM THE HOUSING DESIGN STANDARDS TASK AND FINISH GROUP

The Chairman of the Housing Design Standards Task and Finish Group will lead this item.

This item will follow as a supplement.

11. HOUSING MAINTENANCE - RESPONSE, REPAIRS AND VOIDS CONTRACT

The Head of Housing Operations will lead this item. It will be a verbal update.

12. HOUSING - RELATED COMPLAINTS 2019/20 (Pages 101 - 106)

The Housing Service Improvement Manager will lead on this agenda item.

Recommendation

It is recommended that the Committee
i reviews this report and identifies any areas of further scrutiny and / or
ii agrees any observations or comments it wishes to pass to the Executive

The Housing Service Improvement Manager will lead this item.

13. **COMMITTEE WORK PROGRAMME** (Pages 107 - 116)

The Housing Overview & Scrutiny Committee, is responsible for managing its work programme.

The work programme (attached) takes account of items identified on the latest Executive Forward Programme (Annexe 2) as due to come forward for decision.

A Scrutiny Tracker has been produced to assist the Committee in monitoring the recommendations that have been agreed at its meetings. The Tracker details the latest position on the implementation of these recommendations and is attached as Part C of the work programme.

The Scrutiny Officer will lead this item.

14. **EXCLUSION OF PRESS AND PUBLIC**

To consider, if necessary, the following recommendation on the motion of the Chairman:

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified at the meeting).

15. **ANY ISSUES TO BE CONSIDERED IN EXEMPT SESSION**

To consider any matters relating to aspects of any reports on this agenda which it is felt need to be considered in Exempt session.

Officer contacts:
Mark Mills, Policy Officer - Scrutiny
Tel. 01483 523078 or email: mark.mills@waverley.gov.uk
Georgina Hall, Democratic Services Officer

Tel. 01483 523 224 or email: georgina.hall@waverley.gov.uk